

**Dean's Council Agenda (September 15th, 2020)**  
**5:00 pm CST**

- Introductions: name, year, department, board position (if applicable) - Anyone not on the listserv?

-- Going to do introductions next month instead bc of time constraints & long agenda this month.

- Updated the DC listserv
  - If you are interested in transitioning out of your role as a representative, please let us know so we can find a replacement
  - Will post listserv on website
  - New positions: website manager, community service chair

-- We are finally at the place where most programs have at least 2 reps

-- Some programs have > 2 reps, because some are in executive positions. But each program is supposed to have two voting members. So programs should figure out who are the voting reps, if someone can't make a meeting, can designate a proxy

- Grad Council Rep Vote
  - Sophia Horigan

-- Candidate to replace Nikita Mehta, join Alexis Monical as BSD GC Representative.

-- Sophia temporarily left the meeting & we read over her proposed platform

-- Majority vote confirmed Sophia as new GC Rep

- BSD orientation Dean's Council Presentation (Sarita and Nikita)
  - Feedback?

-- Slides will be shared with DC members. Please send any feedback!

-- Should be 5 min intro to Dean's Council, the types of events we typically run and will fund, what to expect in the coming months.

- BSD Orientation Virtual Mixer Planning
  - BSD Orientation is from September 21-25
  - The virtual mixer is on Wednesday September 23 at 6:30 pm
  - Set up a virtual zoom mixer to get to know/welcome the new cohort- break out groups for the following games: Codenames, lead an origami session, pictionary, charades, quiplash (costs ~\$5, discuss)
  - Volunteer to lead a break out group, Zoom host, or breakout room manager

- Will send out a survey to the incoming students on Thursday/Friday to gauge interest (may pick the most popular games and have multiple breakout rooms for each game)
  - Decide on the session breakdown (1 game sessions/2 game sessions ~30 minutes each; e.g. 6:30-7 game 1, 7-7:30 game 2)
- Goal is 10-12 students per group, including current students.
- Quiplash supposed to be good for groups, but costs \$5 to play
- Planning to also ping current BSD students to recruit more people to help ‘staff’ the breakout rooms
- Vicky & Dylan: during Bootcamp, have been doing browser-based games, some people hosting Animal Xing, doing trivia & music groups for evening activities.
- They’ll have an opportunity to ask senior students about professional devt, etc. during the breakout sessions Thursday of this week.
- Don’t think they’ll be burnt out on evening activities as of next week - would be good to introduce the incoming students to their DC Reps, welcome into the community
- Some of the most popular things in evenings have been unstructured discussion rooms on Discord. (channels for interest groups)
- Collected volunteers to help with games/breakout rooms. Current student volunteers can decide what activity or room to lead.
- Majority vote to allow purchase of games for breakout rooms.
- Melissa: please use the GEMS card! Organize who will purchase any game that we want to use.
- Vicky: could send out a list of all the existing rooms per game/chat room. That way students can switch in and out by interest.
- And for volunteers, please indicate if you want to team up with other people to run your room.
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- Voting on GRIT budget: need a formal budget request, submitted through the website - can only be quarterly, so will need to resubmit each quarter.
- Last year’s money will roll over. (Roughly half is left - >2000.)
- Request = for 7000 for the year.
- Entire allocation to DC will be roughly 7000 per quarter this year. (We need to vote on allocation again.) = 23,325. In 3x quarterly disbursements Fall, Winter, Spring.
- Will need to specify in the formal request how much is asked for from BSD DC versus from other organizations (Grad Council, etc.)
- Treasury Update (Meytal Chernoff)
  - Jimmy and Jessy - GRIT representatives
- Presentation of budget - breakdown of events by team & expected cost

-- recent event: 70 people cooking this past month; spent ~\$300 (making arepas)  
-- proposed socially-distanced BBQ event - don't think this will be condoned based on current University guidelines for on-campus events.  
-- True; can't fund food for in-person events.

-- Voted on this year's budget allocation (options: 60:40 or 50:50, General Fund vs. programs). Majority vote to allocate 60% General Fund, 40% Programs.

-- Last treasury update on REIMBURSEMENT

-- Reimbursements will now go through Workday! (Hopefully max. 2 weeks to get reimbursements - can be tracked)

-- First choice: GEMS card. Contact Melissa; get GEMS card info to use for your event.

-- If can't do that... fill out the reimbursement form.

-- Question: can individually-packaged handout (not in-person) food events include alcohol?

-- We need further guidance from Campus & Student Life office... would the UCARE training be required? etc.

- Jin and Martin - Coffee hour (virtual)

-- No luck with Au Bon Pain in the hospital; the Starbucks in the campus bookstore might be feasible. Would plan to spend \$50 on individual coffees & hold them first-come, first-serve. Could use a voucher format.

-- Every other Tuesday, maybe around lunch time.

-- Can't spend University money on encouraging social gatherings (even outside) that involve food/beverages other than personal water bottles - so no advertising this as 'grab a coffee and chat'!!

-- Virtual coffee hour format might work. Pick up a coffee, and then could log into a zoom room to hang out.

- Brittany and Sam - Cultural Co-Chairs

-- Court Theatre is doing something this Fall/Winter, but not sure how it would work for individuals. It seems to be a subscription service (streaming plays? etc.)

-- Brittany will look more into this for next meeting

-- Sam is transitioning out - looking for a new co-chair

- Alexis Thomas (transitioning out) - Sports

-- Looking for new sports co-chairs

- Devin Harrison - Travel Fund

-- We are going to do a round of travel funding... because it turns out remote conferences are not free.

-- Application process was recently changed to prohibit retroactive reimbursement. Since we'll be doing such a late process this year, could we change it back??

-- It's a BSD requirement now that you have to submit receipts within 30 days of a meeting. So we can't retroactively reimburse anyone outside that window.

-- Devin will coordinate with Ryan to send out an application.

-- We usually give people two months to submit apps; will then get together reviewers.

-- Detailed budgets? We might be able to fund more people this year, since most conferences seem to be reasonably priced

- Soo Ji- Equipment Library

-- No updates

- Program representative updates (how is your program doing/any ideas for activities/anything that DC can help with?)